



PART I: Policies Related to Specific Rules

Rules 1.4 & 1.6 Procedures: Directions for goal construction and laying a ten foot arc. Overall goal measurements are 5'6" high, 5' wide and 4' deep. These are inside measurements. In other words, the goal posts need to be outside these measures. Read the entire set of directions before beginning. Contact Dave Stephenson with any questions. If you let him know in advance, he will be available by the phone when you are building them. 832.689.6469, cell ddstephenson@earthlink.net

ITEMS NEEDED TO BUILD one Set of Goals for one court. To host a tournament, you will need one set for each court.

1. **ESSENTIAL:** A Person(s), who knows how to measure, cut and glue PVC pipe.
2. **Circular saw** with a blade for **Aluminum/PLASTIC**. (or Table Saw)
3. **Nine, 10 foot sections** of 3" Schedule 40 white PVC pipe per set of goals. White PVC plumbing pipe is available at Home Depot or Lowe's.
4. **PVC glue and Pipe Prep**, two different products. Buy enough for 20 joints per goal.
5. **16 Elbows Total, 8 per goal.**
6. **8 Tees Total, 4 per goal.** Make sure to buy the tee that makes a 90-degree. The tee has a curve like a freeway off-ramp curve but ends at 90 degrees from origin.
7. **Black duct tape** (or vinyl floor tape however this is more expensive). Tape is used on the finished goal to contrast color on the crossbar and down bars facing the court.
8. **A rubber mallet** (preferred) or a block of wood and hammer to seat the sections onto the pipe. Do not use a regular hammer on PVC as it will crack. Try to assemble in a warm area as PVC becomes more brittle in cold. When gluing, be sure the area is well ventilated.
9. **Metal file and towel** to remove burrs and clean ends of pipe after the cuts.

ASSEMBLY TIPS:

1. **READ THESE DIRECTIONS FIRST**
2. Not all joints are glued.
3. All elbow & tee sections have an inch and one half insert, 1 1/2".
4. At each step, assemble **without glue** and measure to insure correct distance.

When assembling the crossbars:

1. Since the tees have a slight curve, assemble the tees going the same way on **both** crossbars. This is so the when assembling the support units the two crossbars will be in alignment.
2. The end elbow opening is pointing down while the tee opening is pointing back. The openings of the two elbows can't be going the same or opposite direction as the tee.

Make and assemble one crossbar at a time (**no glue**). This will enable you to correct any mistakes,

Then build the second crossbar.

Continue with the first goal for the same reason. Make sure at each step the assembled pieces meet the required measurements.

Then make multiple cuts of pipe to assemble the remaining goal sections.



POSSIBLE ERRORS IN MEASUREMENTS!

NOTE: Goal measurements should be within a **degree of error of ½ inch either way.**

- The seating pipes into joints can be cause for error in over all measure. Make sure the pipe is seated using the rubber mallet to strike the PVC firmly. Check to see if it is in as far as possible by looking into the joint from the other side to see.
- Cutting anything can cause errors. Make sure the cut is straight across with no uneven burrs. If you create a burr, file it off to make the circular surface flat.

BUILD THE CROSSBARS FIRST

1. CUT TWO PIECES OF 9" EACH. Always file and clean ends after cutting.
2. Assemble the end pieces to the crossbar (without glue). With one elbow, insert and seat the 9" pipe, then attach a 90 degree tee. Seat the pipe with a rubber mallet.
3. Now measure, the tee is 7 7/8 inch from the store, the pipe should have 6" exposed and the elbow should measure 2 ½ inch from pipe edge to the inside edge (not outside edge). This should total to 16 3/8 inch.
4. Repeat Step two for other end. Make sure the tee openings are the same direction.
5. Cut the crossbar pipe **last** after the two end pieces are assembled (**without glue**). This allows you to adjust the length to compensate for any errors in the length of the two end pieces. However, make sure to correct any incorrect seating of pipe & joint.

However, the crossbar pipe should be 27 ¼ inch exposed. If the two end pieces measure 16 3/8 inches or 32 ¾ inches total, then the pipe connecting the two end sections needs to be (60" minus 32 ¾ ") 27 ¼ " exposed. Add 3" for the seat making the crossbar length is 30 ¼ inches. Remember the entire crossbar needs to measure 5' from inside elbow to inside elbow of the exposed opening.

BUILD SUPPORT UNITS – Four per goal. A support unit looks like the letter "L". One side is longer with the Elbow connecting it to the shorter.

1. Up Piece is 4' 10" exposed or 4' 11 ½ " total
2. Cross Piece is 3' 4" exposed or 3' 5 ½ " total
3. File and prep each end.
4. Seat into an elbow. Repeat three more times.

ASSEMBLE YOUR FIRST GOAL

- Check the measurements. **Do not glue until you confirm required dimensions.**

Repeat Steps for One more Goal, check your finished measurements then glue both goals.

TIPS on GLUING: Glue the Crossbars at all joints EXCEPT THE OPEN ENDS THAT CONNECT TO THE SUPPORT UNITS. Glue the Support Units at the elbow. **Do not glue them to the crossbars.** You should end up with four support units glued at an elbow and two crossbars glued at each joint except the hole to connect to the support units.

Do not use the "Pipe Prep" product on any elbow or pipe that will not be glued. Doing this will make daily set-up and break-down harder as it makes the connection sticky.

BLACK TAPE: Use 2" black duct tape or vinyl floor tape on those goal pipes that face the court. Duct tape is easier as it tears with the hands, vinyl tape must be cut with a tool.

Three adjacent lines of tape circling the pipe only once create a 6 inch band. Create 6" of black tape at 6" intervals create a visually contrasting goal post. Avoid taping the joints.



START TAPING

On the Crossbar, start a 6" run from the glued elbow. Skip the tee then create a 6" run from the tee inward. This will give you four 6" runs per crossbar. On the support units, start from the elbow and move up with 6" intervals. **Be sure to leave at least 1 ½ inch at the end of pipe** so it can seat into the joint when assembled. Tape will make this connection impossible.

Rule 1.6 TAPING A 10' FOOT ARC

Step One

ITEMS NEEDED TO TAPE AN ARC

Two people capable of crawling/kneeling on the floor

1 Tape Measure

2" Vinyl Court Tape – Color unique to other lines on the respective gym, check with venue on tape preference. Some have unique policy on type of tape

(At a National Championship, the color will be determined by the officials)

1 pair of scissors, vinyl tape does not tear easily

1 Dry Erase Marker, **Do Not** use any marker that is not erasable

Step Two

Find the mid-point of the court on the end line with tape measure. Mark that point first with the marker then with a short piece of tape (needed for the game)

Step Three

With one person holding and rotating the tape measure at zero on the mid-point mark, the second person finds the ten foot mark on the end line. He/she should mark the floor with the dry erase marker starting at the end line and placing a mark every 8 to ten inches in an arc to the other side of the end line.

TIP 1: The closer the marks are to each other the easier it is to lay the tape in a curved line.

TIP 2: When you reach 12 o'clock (perpendicular to the end line) stop and mark the 12 foot mark for the penalty shot line to be taped later. It is just two feet further out.

Step Four

Start taping with one person holding and feeding the tape while the second person lays the tape on the floor **on the inside of the marks**. This is a coordinated effort between the two as the person feeding the tape has to constantly adjust the roll as the tape is laid. When the tape reaches a mark on the floor, the feeder should then pull out excess tape for the next section.

TIP: In this manner it is easy to pull the tape up by section and re-lay the tape correcting an error.

Player Qualifications & Eligibility

Rule 2.1 POLICY: To qualify for and participate in national competition, a person, team and local organizing committee must sign all waivers and releases including a medical form or staff health form. The exception is the Photo Waiver which is NOT required just recommended to help USA-IWS promote the sport. A participant's signature on the Rule Book/ Code of Conduct section of the waiver/release signifies that said person has a "full and complete understanding" of the USA-IWS Rule Book, Code of Conduct and its Policies and Procedures. **Failure to read and understand these documents is considered neither an excuse for failure to comply nor a reason for leniency. See Code of Conduct on next page.**



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USA-IWS Code of Conduct Policy

Participating in a USA-IWS Event is an honor - a distinction few achieve and a real accomplishment. Your responsibilities include obligations to do your best for yourself, your local team, and USA-IWS.

I pledge to uphold **the spirit of this Code of Conduct** ("this Code" or "the Code") that **offers a general guide** to my conduct as a participant in an USA-IWS Event. I recognize that this Code **does not establish a complete set of rules** that prescribes all aspect of appropriate behavior.

By signing the Code, in its unaltered form, **I (a) accept admission to** the USA-IWS Event; **(b) agree to abide by** the Code and the attached Grievance Procedures which will be used by the USA-IWS Event Coordinating Committee to resolve any alleged violations of the Code occurring between my initial date of arrival to the USA-IWS Event and my departure from the event; **(c) agree to submit any** dispute to the USA-IWS Event Coordinating Committee pursuant to the Grievance Procedures and **(d) acknowledge** that the Code and the Grievance Procedures **apply immediately upon my arrival** to the USA-IWS Event.

I have familiarized myself with the spirit of the Code, and understand that acceptance of it provisions as written **is a condition of my participation in a USA-IWS Event. The following appears on the back of the event release.**

To that end I Pledge to:

Act in a sportsmanlike manner consistent with the spirit of fair play and responsible conduct; **avoid criminal behavior; not use any medication or substance** on the U.S. Olympic Committee ("USOC") **banned substance** list nor violate any procedures relating to use of banned substances; not use substances nor violate procedures of the USOC and/or USA-IWS Anti-Doping Program [applies only where drug testing is scheduled]; **refrain from conduct detracting from my** peak performance or that of my teammate(s); **refrain from the use of, or the providing of , alcohol or drugs** in violation of local, state or national law; **respect the property of others** whether personal or public; **respect members** of my team, other teams, spectators and officials; **engage in no form of verbal, physical or sexual harassment or abuse; follow my team's rules**, including, by way of example, rules regarding curfew, required attendance at team meetings or functions; follow other such rules as may be in force during my attendance at a USA-IWS Event; **act in a way that will bring** respect and honor to myself, my team, USA-IWS, and the USA-IWS National Championships; **remember** that at all times **I am an ambassador** for my sport, my team and the Disability Sport movement.

Code of Conduct Grievance Procedure

1. **Introduction:** These procedures will be followed when a participant in a USA-IWS Event is accused of a violation of the Code of Conduct. These procedures are established to ensure a fair, equitable, independent, and final grievance procedure.

2. **Jurisdiction:** Each USA-IWS Event participant is a member in good standing of USA-IWS or other National DSO and has been approved in advance by USA-IWS to participate. Once approved to participate in the event, the USA-IWS Event Committee shall have jurisdiction over all disputes, complaints or challenges regarding participation in the event, with their resolution to be in accordance with the Procedures listed below.

USA-IWS jurisdiction shall begin no earlier than 6:00 a.m. [of the first day] and end no later than 6:00 p.m. [of the last day]. [Time specific for each event]



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3. **Filing a Complaint:** After approval by USA-IWS for participation in the sanctioned event, any participant (the complainant) of the official USA-IWS Event may file a Complaint with the USA-IWS Event Committee relating to any dispute arising under the Code of Conduct. **A Complaint must:**

- a. Be submitted in writing or by electronic transmission (facsimile) to the USA-IWS Event Director;
- b. Be signed by the Complainant; and
- c. Include a concise statement of the alleged grounds of noncompliance, breach of the Code or nature of the dispute, as well as the individual or organization responsible for the Complaint and the relief requested.

4. **Processing the Complaint:** Upon receipt of the Complaint, the USA-IWS Event Director, or his/her designee, will promptly:

- a. Begin an investigation of the complaint;
- b. Send the complainant a notice acknowledging receipt of the complaint and a copy of these Grievance Procedures;
- c. Send to any individual or organization (team) whose conduct is the subject of the complaint (the "Adverse Party"):
 1. a notice of the filing of the complaint;
 2. a copy of the complaint;
 3. an invitation to respond in writing to the complaint; and
 4. a copy of these Grievance Procedures
- d. notifies the team coach of the complaint and supplies each with a copy of the complaint.

5. **Investigation of the complaint:** The complainant, the Adverse Party and other persons having information related to the subject matter of the complaint shall be available in connection with the USA-IWS Event Director, or his/her designee's, investigation and shall cooperate in the collection of all relevant documents and the conduct of interviews. Failure by any party to cooperate may be commented upon at any hearing.

6. **Resolution of the Complaint:** Following the investigation, the USA-IWS Event Director, or his/her designee, may attempt to resolve the dispute to the satisfaction of the parties. Any agreed-upon resolution must include the written acknowledgment by the parties of that resolution.

7. **Hearing:** If the USA-IWS Event Director is unable to resolve the dispute, the matter shall be immediately referred to the USA-IWS Senior Staff in attendance at the event who shall determine if they wish to have a full USA-IWS Event Committee or a hearing panel made up of a maximum of five (5) of its members conduct a hearing.

8. **Decision:** If the full USA-IWS Event Committee hears the dispute, it will render a decision. Any hearing panel recommendation shall be reported to the USA-IWS Event Committee which will accept, modify or reject the recommendation. The decision will be final and binding and not subject to appeal. The decision will be reported to the parties involved.

9. **Penalties:** The USA-IWS Event Committee may impose any one or more of the following penalties:

- a. Expulsion from the USA-IWS Event and mandated staying away from official event or team areas, regardless of whether or not the participant's competition has taken place;
- b. Recommendation to the USA-IWS Commission of the loss of privilege to participate in future USA-IWS events;



9. **Penalties:**

- c. Restriction of the participant to his/her room or other controlled area(s);
- d. Performance of a specified task(s), such as a formal written and/or oral apology or restitution;
- e. Any other penalty that may be deemed appropriate for the particular violation.

10. **General:** All notices, reports and decisions under these Grievance Procedures shall be in writing and delivered in person, with a signed record of receipt required.

USA-IWS Classification

Rule 2.4 Players will be placed in one of 25 different classes by certified classifiers. The functional profiles listed in the Addendum Part III outline the five different classes for five different disability categories. Each numerical class will be worth an equivalent point. For example a class 5 is worth 5 points; a class 4 is worth 4 points etc.

Policy and Procedure: See the Functional Classification Profiles in USA-IWS ClassificationV8.3.doc for specific class descriptions. USA-IWS players who have not been classified yet should do their best to find the profile that best fits them. Upon arrival the USA-IWS Team of Classifiers will review all previously unclassified.

New players to USA-IWS should do the same and be prepared to have both a brief history of his or her sports played with respective class. Players in power chairs should bring a manual chair if high functioning in upper extremities.

It is the Policy of USA-IWS that once players are classified and the tournament begins will remain that class until the end of the tournament. That makes it important to new players to help the classifiers accurately determine your class. If any player objects to the determined class they can request reclassification. If the tournament has begun, classifiers will watch the player in the game situation as well as a re-examination of functional abilities. If they determine an error, the new class will take effect immediately upon the completion of the tournament.

PART II: PROCEDURES

Competition Divisions: Placement and Movement

Rule 2.10 A team may enter in one of two divisions; Division I or Division II. It is the responsibility of the team to place itself in the appropriate division. Violation of this rule may result in a loss of eligibility to compete at subsequent National Tournaments. The USA-IWS Commission will set forth the guidelines for eligibility. The LOC (local organizing committee) will list guidelines in the entry packet.

Guidelines for Team Divisions

- A. **Eligibility for Division I:** Teams must play in this division (are not eligible for Division II) if they meet the following criteria.
 - 1. The team has played in Division I in the past.
 - 2. The team has player(s) in Class 4 or 5 with the ability to play competitively in wheelchair basketball.
- B. **Eligibility for Division II:** Teams are eligible for Division II if they meet the following criteria.
 - 1. The team has played in Division II in the past. (Grandfather clause)
 - 2. The team has no player(s) in Class 4 or 5 with the ability to play competitively in wheelchair basketball.



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Guidelines for Team Divisions

C. Division Movement: Teams **will (can) change** Divisions under the following conditions.

1. It wins the title in Division II automatically moves to the Division I.
2. An Open team may petition to move to Division II if it finishes in last place for two consecutive tournaments.
3. Teams from Division II that have added player(s) from Class 4 or 5 during the off-season who have the ability to play competitive wheelchair basketball are expected to enter the appropriate Division under Rule 2.10. Teams can move from Division II to D-I without petition.

D. Petitions to Move: A team may petition the USA-IWS Commission in writing to change division:

1. To rescind an automatic move to Division I if the team experienced a substantial loss of key player(s) in Class 4 or 5 during the off-season.
2. Petitions are to be received by the USA-IWS Commission in writing on or before the due date of team's preliminary roster that is 60 days prior to the tournament. (Emails are permitted). The team preliminary roster should be included with the petition. Petitions can be denied without cause.

E. New Teams: (first tournament) must declare the sports bio on players in Class 4 or 5 **if they are entering Division II**. Brief history of sports competition of these players must be submitted to the USA-IWS Commission with the required eligibility roster (Rule 3). The USA-IWS Commission will then place a team based on the caliber of players in Class 4 or 5.

F. The USA-IWS Commission has the authority to change a team's division if it determines the team has entered an inappropriate division if team has followed all policies and deadlines. It is the responsibility of the team to enter the appropriate division. This decision can occur anytime up to 15 days prior to the tournament. After that time the team's division will stand throughout the tournament. Failure to do so may result in a loss of eligibility to compete at subsequent National Tournaments.

G. In order for USA-IWS to award trophies in a division, there needs to be at least three teams entered in that division by the final roster deadline of 30 days prior to the tournament. USA-IWS and the USA-IWS Commission reserves the right to consolidate divisions to accommodate the teams entered in tournament play.

Player Eligibility and Team Rosters

Rule 3.2 A team must submit a Player Eligibility Roster each year to the USA-IWS office three [3] months prior to the National Championships. These rosters should list the names of all players who might play for that team. Player Eligibility Roster forms **must contain players' original signatures**. A form for a single player's consent signature can replace a player's roster signature. These rosters will be active until the end of the National Championships.

Policy and Procedures: Players are free to play for any team until 90 days from tournament. Teams may then seek commitments by registering any players who want to play for your team by obtaining signatures of "intent to play" for a team. It is the signature that determines which team claims "rights" to said player. If the name where to appear on two Eligibility Rosters, then the USA-IWS Commission would rule on player and or team eligibility.

Then the USA-IWS Commission will check all players' eligibility on such issues as but not limited to discipline or money owed USA-IWS as well as appearing on another team's roster.



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Rule 3.7 Players may apply for independent status with the USA-IWS office by using the Independent Roster Form or declaring via e-mail to the USA-IWS office. The deadline for this is also 90 days prior to tournament. Once a player declares his independent status then he cannot be added to a team's Player Eligibility Roster. He must go through the USA-IWS draft process as prescribed in the Policy and Procedures. See forms below.

Independent Players

1. Player must indicate a desire to play in writing (e-mail is ok) to the USA-IWS main office by 90 days prior to the National Championship using the Form E for independent players. Any player new to USA-IWS must declare a brief history in sports with any known classification(s) for any sport played. Exceptions to the timeline can be made for extenuating circumstances. (Form-P) A player may also send an expression of interest to an USA-IWS Commission member who then can submit their names to the USA-IWS.

2. The USA-IWS Commission **may choose to do one of the following:**

- a. The USA-IWS Commission may **choose not** to place any independent players.
- b. Form a team of independents including a staff of no less than two coaches.
- c. Seek placement of player(s) on existing teams under the following conditions.
 1. The USA-IWS Commission will establish a list of teams in order of the lowest seeded team as number one as defined by the results of the previous tournament. The last team will be the team that won Nationals. The Division II (old B) seed will be placed above its respective Division I (old A) counterpart. Teams with no history of National competition will be placed one slot above the National champions of either division.
 2. The USA-IWS Commission will go from one team to the next seeded team seeking selection of a player from the pool of independents until all teams have selected players. The USA-IWS Team may set specific guidelines for this procedure to take place in a timely manner.
 3. Teams must be committed to blending independent players into its system. Teams must be ready to support any drafted player with information such as plays or fund raising materials.
 4. The financial issues related to independent players are the responsibility of the teams and players with the exception of compensation as set forth in Rule 2.9. (See below) If the USA-IWS Commission chooses to "form a team" as described above, it may elect to hold a draft after Nationals to place independent players for the following year.

Rule Amendment and Rule Interpretation

Rule 8.1.1 **Rule interpretation is the authority of the USA-IWS Commission** according to policy set forth in the addendum. This includes the handling of all protests. The Lead Official, Head Referee, Team Representatives or Head Coaches may **submit questions in writing** [or e-mail] for clarification on Rules or Procedures to the USA-IWS Commission. The questions must be submitted to the USA-IWS Commission no later than **30 days prior** to the National Tournament.

Rule 8.1.1 Policy and Procedure:

The USA-IWS Commission shall appoint at least three members of its team to comply with Rule 8.1.1 during the year and at the tournament. This Rule Group shall consist of at least one player and shall not consist of officials as per Rule 8.1.1. All interpretation rulings by the Rule Group should be made known to all Team Representatives in a timely manner.



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Rule 8.1.2 The USA-IWS Commission shall have sole **authority to amend the rulebook** under a due process procedure set forth by the committee.

Policy and Procedure:

1. USA-IWS Commission will solicit suggestions for amendments to the rulebook annually in the following manner.

a) **Team Representative** must submit all suggestions. Anyone can make one but the Team Representative as the liaison but for all USA-IWS communication the Team Rep submits them.

b) **Suggestions must be on the USA-IWS Form RW** with all required information.

c) Suggestions must be **submitted within a 60-day** window beginning no sooner than 30 days after Nationals and ending 90 days after Nationals.

d) Suggestions received after 90-day window will not be considered.

2. The USA-IWS Commission will then **select a docket from the suggestions** submitted to be considered for amending the rules. This process will take no longer than 30 days. The selection process will create the docket by a simple majority of the voting members of the USA-IWS Rule Group. It reserves the right to reject any suggestion on its face without consideration.

3. Once the docket of amendments is created, the USA-IWS Commission will immediately **consider each docket item for the next 30 days**. Voting members will communicate via phone, e-mail, fax, one-on-one or group. Before the passing of 30 days, the USA-IWS Commission will vote each docket item up or down. USA-IWS Commission reserves the right to make amendments to docket items. The docket of items passed will be presented to all voting members for a 14-day review. In that 14-day window, voting members may upon reflection and debate decide to call for a referendum on any item passed. Rules will be amended 150 days (5 months) after Nationals.

4. If any one voting member feels strongly that an **amendment should be put to a vote of the teams**, then he/she could call for a referendum. A majority is not required to call for a referendum. This is to include voting members that may not have been in attendance at the meeting when the docket items were voted upon. If during the review phase, he/she wants a referendum any member may call for one.

5. The USA-IWS MT will set a date for **the referendum vote** that is appropriate to that docket item. It could be anywhere from 15 days up to the time of the National Championship. Voting teams will have up to 30 days upon receipt of the referendum item(s) to vote. Failure to vote is a loss of vote. A simple majority of voting teams must **vote and be in favor** of a referendum in order for an item to pass. For example, if only 4 of 8 eligible teams vote, the item will fail even if all voted for the item because a majority didn't vote. If teams don't participate they lose representation.

6. **It is one team one vote**. The only teams with a vote will be those that played in the previous national championship tournament. The USA-IWS Committee will communicate the referendum item only to the Team Representative. How each team handles the internal matter of voting for a referendum item is the business of the team. It is one team one vote.

7. The Team Representative is expected to **serve an annual term** from immediately following USA-IWS Nationals through the next Nationals. It is the team's responsibility to appoint representatives and communicate those names to the committee.



Protest Procedure

Procedure for handling the protest of any game should occur in the following manner. The Rule Group of the USA-IWS Commission shall handle the protest. Any member of the Group who is directly involved in the protest should step down. The Rule Group should then move to replace the member maintaining a minimum of three without an official.

First, all are advised of Rule 8.2 that states “All referee’s decisions on points of fact or judgment of a rule connected with play shall be final so far as the result of the game is concerned.” USA-IWS Commission’s advice is that any protest on these matters be a strong case.

Second, any protest of a call during a game needs to **made at the time of the incident** that is the basis for the protest. The coach needs to communicate it to the Lead Official and the scorer’s table. Failure to protest at the time of the incident renders any formal protests void of merit.

The scorekeeper will make notations of the exact place of the game on the score sheet. Such information should include the time, the score, timeouts, etc, essentially capturing a snapshot of the game at the time including player’s penalty violation number. All of this information can be **simply designated by drawing a line through the box separating in a before and after fashion.**

Third, the coach has 15 minutes following the game to file the formal written protest with all pertinent information required on the form **including the filing fee**. The coach may choose not to exercise his option to file a protest. Protest forms shall be kept at the scorer’s table.

Classification Protest

As a matter of policy the Classification Team review all new players in actual games. If they see errors they make adjustments in the player’s class for the next tournament. Also, they review all players with progressive disabilities.

The Classification Team will review any player requesting a re-classification during game action. Any decision that represents a change in class will take effect at the next tournament. In other words, once the tournament begins the class of all players will not change until the end of the tournament.

Policy on Tardy Forms

It is the policy of USA-IWS that the USA-IWS Commission may assess **finest up to \$25 per person** for late **forms and fees with deadlines required** to make financial commitments to properly execute a quality tournament. Teams may submit to LOC or USA-IWS **all other forms up to the starting time of the tournament**. Medical must be completed on both sides signed and dated by a licensed physician within 12 months prior to the tournament. **However, the medical forms must have been completed with a doctor’s signature upon arrival.**

Players who show up without properly completed medicals forms will not be allowed to play. No exceptions! Players may show up after the start of the tournament but their forms need to be turned in before the start of the first game assuming classification is not required.

Each head coach is entitled to a copy of every opponent’s roster within respective divisions at least 12 hours prior to the start of the first game. The USA-IWS MT will supply a game score sheet for each team for each game. **All rosters must be submitted electronically.**



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All-Star Game Procedures

Players will select All-stars from a ballot listing all players from both Divisions. Players will vote for no more than two players from each class. The top two vote getters from each class will be an All-Star (10 players). All votes must be cast on an USA-IWS Commission Official ballot issued to each team. A Team Representative according the ballot directions will gather votes from each player. Block voting is not permitted and may cause the ballot to be invalidated. Ballots are to be turned in by 9 pm of the first day of competition.

The respective Head Coaches will come from the two winning teams from the previous Championship. If he or she is not in attendance, the USA-IWS Commission will select a replacement. The Head Coach will also select up to three additional coaches to form a staff of four.

These Head Coaches will select two additional players to round out rosters to 12 players. These may be new players or ones who may have had an outstanding tournament but weren't selected. He or she is to have made these selections by 9 pm of the second day of competition.

If a game can occur, the USA-IWS Commission will place the top twenty vote getters plus the four selections on two separate teams creating an East and a West team. It will assign the coaching staffs to a respective team. Geography will not be considered in the placement of players. The top two vote getters from each class will be the starters. Every player must play a minimum of five minutes per half. The All-Star Game will consist of no less than 15 minutes halves with no less than a five-minute intermission.

Regardless of a game, the All Star Players and Coaches will be recognized at the events banquets

Policy on SITE BID PROCESS

USA-IWS is looking for cities to bid on its National Indoor Wheelchair Soccer Tournament. The tournament is an eight to ten team national championship in two divisions. Teams come from both coasts and the heartland of America.

Local organizing committees (LOC) that are interested in placing a bid are encouraged to obtain a bid packet from USA-IWS headquarters. The Packet should be submitted by May 31 a year and a half prior to the proposed date. The packet should include a letter of interest from the LOC stating the local entities supporting the event such as parks and recreations or YMCA's. The facility site should be booked with tentative dates. All other facilities can be booked after your city is selected.

The Indoor Wheelchair Soccer Commission of USA-IWS will be actively involved in the running of the competition aspect of the tournament. The LOC will handle the structural aspects such as transportation, volunteers and facilities. For more information contact the USA-IWS Commission co-chairs as note below.

Bill Lardi, Interim Commissioner, bladianddee@verizon.net
UNITED STATES ASSOCIATION of INDOOR WHEELCHAIR SOCCER

1398 Penataquit Ave., Bayshore, NY 11706

Web site: www.USA-IWS.org